



平安福音堂幼稚園 (天水圍)

Peace Evangelical Centre Kindergarten (Tin Shui Wai)

地址：新界天水圍天晴邨服務設施大樓地下1號 電話：2446 9277 傳真號碼：2328 4933

Information about Admission to K1 Classes in the 2024-2025 School Year

I Distribution of Application Forms:

1. Download from the school website
2. Obtain at the kindergarten in person

Date: From February to 20th October, 2023

Time: 9:00a.m. - 4:30p.m. (Monday to Friday)

9:00a.m. - 12:30p.m. (Saturday)

* Distribution and Submission of Application Forms: No limit

II Submission of Application Forms and Documents:

	Online	Come in person
Date	From February to 20 th October, 2023	
Time	Anytime	9:00a.m. - 4:30p.m. (Monday to Friday) 9:00a.m. - 12:30p.m. (Saturday)
Submission of Application Forms	Submit online upon completion	1. Come to our school in person or 2. Submit by post
Required Documents	1. 2 Self-addressed stamped envelopes (size: 23cm x 10cm) 2. Copy of birth certificate (must show the original birth certificate for verification) 3. Copy of vaccination record (front and back) (must show the original vaccination record for verification)	
Submission of Required Documents	Submit on the day of the interview	Submit the application form and documents in person
Admission Fee	HK\$40	
Payment of Admission Fee	Upload the bank-in slip to the online application form	1. Submit the bank-in slip in person 2. Submit the cheque in person or submit the cheque by post 【Cheque payable: 'Peace Evangelical Centre Kindergarten (Tin Shui Wai)']
	Our Hang Seng Bank Account Number: 259 496 305 001 Bank Account: PEACE E C K (TSW) *On the <u>front</u> of the bank-in slip: please write down the child's name, parent's contact number and specify 'Payment of Year 2024-2025 Admission Fee'	

III Admission Sessions and Quota: 35 students for whole-day classes and 25 students for AM classes

IV Application for the ‘Registration Certificate for Kindergarten Admission’:

1. The Government have implemented ‘Free Quality Kindergarten Education Scheme’ (hereafter referred to as ‘Scheme’) starting from the 2017/18 school year. Each child who can receive education in Hong Kong will only be issued a registration document and all Scheme-KGs can only admit students holding a valid registration document.

2. Parents are required to apply for the ‘Registration Certificate for Kindergarten Admission’ (hereafter referred as ‘RC’) to EDB **from September to November 2023**. The ‘RC’ will be open for applications in September 2023 and EDB will announce and upload the details of application onto EDB’s website (<https://www.edb.gov.hk/en/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/front.html>) in due course. Upon receipt of the applications with all necessary information and documents provided, EDB will generally take six to eight weeks to complete processing of the applications and issue the ‘RC’ to applicants who are eligible for receiving subsidy under the Scheme by post. If a student cannot obtain an ‘RC’ as he/she can receive education in Hong Kong but is not eligible for receiving subsidy under the Scheme¹, EDB will then issue a ‘Kindergarten Admission Pass’ (hereafter referred to as ‘AP’) to the student concerned for registration and admission to a Scheme-KG but the parents concerned are required to pay full school fees before deduction of subsidy under the Scheme as shown on the Fees Certificate of the KG to which the child is admitted.

V Applications from Non-Chinese Speaking Children

Please notify us if you need interpretation when submitting the application form. We would arrange interpreter for parents and children or if necessary, parents may take a relative or a friend who speaks English to our school during the interview. Should you have any enquiries, please feel free to contact Ms. Nicole Fuh on 2446 9277 or by email tswpeck.enquiry@yahoo.com.

VI Support for Non-Chinese Speaking Children

We have support groups and individual learning services for non-Chinese speaking students. Should you have any enquiries, please feel free to contact Ms. Nicole Fuh on 2446 9277 or by email tswpeck.enquiry@yahoo.com.

VII Admission Criteria:

1. Applicants with sibling(s) who is(are) our students/graduates would be given due priority consideration
 2. Kindergarten staff’s children of the would be given due priority consideration
 3. Applicants who live near the kindergarten would be given due priority consideration
 4. Parents who have similar educational philosophy to that of our kindergarten
 5. Interview performance
 6. When considering applications for whole-day classes, applicants from families that have genuine need for the service would be given due priority consideration
- * As the number of school places is limited, please understand that **not** all applicants who fulfil the priority considerations would be guaranteed a school place.

¹ Upon obtaining permission from the Director of Immigration, non-local children (such as children holding a form of recognizance, children whose parent(s) is/are holding a student visa, etc.) can receive education in Hong Kong but they are not eligible for subsidy under the Scheme.

VIII Selection of Applicants for the Interview

We will have interviews with all applicants.

IX Interview Arrangements:

1. Date: 3rd November, 2023 (Fri) Time: 9:00a.m.to 4:30p.m./
2. Date: 4th November, 2023 (Sat) Time: 9:15a.m.to 12:30p.m.
3. Mode: Face-to-face group interview
(Mode of the interview may be changed in view of the latest epidemic situation. Our school would inform parents of the arrangements on WhatsApp one week before the interview)
4. Only **one** adult could accompany his/her child during the interview
5. Original birth certificate and original vaccination record **must be shown** for verification on the day of the interview. Applicants who fail to provide the above documents would not be interviewed.

X Date of Release of the Interview Results:

We will inform parents of the results of the interview by 15th December, 2023 by post.

XI Registration Arrangements:

1. Successful applicants:
Date: 4th to 5th January, 2024 ('Centralized Registration Dates')
Time: 8:00 a.m. - 9:45 a.m. and 2:30 p.m. - 3:30 p.m.
Location: Our kindergarten
Note: Parents **must** submit the 'Registration Certificate for Kindergarten Admission' / 'Kindergarten Admission Pass' to the kindergarten and submit the bank-in slip of the registration fee.
2. Applicants on the waiting list: Our kindergarten will issue a letter of notification of the 'Admission Interview' Result and parents need to go to the kindergarten to complete the registration procedures within a specified period. Parents need to submit the original 2024/25 'RC' and pay the registration fee.
3. Please be reminded that if parents fail to submit the 'RC' / 'AP' during registration, our kindergarten **cannot** register for the child. Therefore, parents **must** submit the applications for the registration documents to EDB within the specified period.
4. The registration fee for 2024/25 **whole-day class is HK\$1,570 / AM class is HK\$970**. If the child studies in our kindergarten, the registration fee paid will be refunded in late September 2024. Should parents decide to decline the offer of the school place after registration, please notify our kindergarten in writing. The kindergarten will return the 'RC' / 'AP' but the registration fee will not be refunded. Upon obtaining the 'RC' / 'AP', the kindergarten will no longer reserve the school place for the child.

XII Enquiry:

Contact person: Ms. Nicole Fuh (Administrative Assistant)

Our telephone no.: 2446 9277