



平安福音堂幼稚園 (天水圍)

Peace Evangelical Centre Kindergarten (Tin Shui Wai)

Address : No. 1, G/F, Ancillary Facilities Block, Tin Ching Estate, Tin Shui Wai, N. T. Phone : 2446 9277 Fax : 2328 4933

Information of Admission to K1 Classes in the 2022/23 School Year

I Collection of Application Forms:

1. Download from school website
 2. Obtain from school in person
- * Distribution and Submission of Application Forms: No limit

II Submission of Application Forms and Documents:

	Online	Come in person
Period	February 2021 to 16 th October, 2021	
Time	Anytime	From 9:00 a.m. to 4:30 p.m. (Monday to Friday) From 9:00 a.m. to 12:30 p.m. (Saturday)
Submission of Application Form	Submit online after finish	1. Come to our school in person or 2. Submit by post
Required Documents	1. 4 Self-addressed stamped envelopes (size: 23cm x 10cm) 2. Copy of birth certificate (must show the original birth certificate for verification) 3. Vaccination record (copy of front and back) (must show the original vaccination record for verification)	
Submission of Required Documents	Submit on the day of interview	Submit in person together with application form
Admission Fee	HK\$40	
Payment of Admission Fee	Upload the bank-in slip to the online application form	1. Come to our school and submit the bank-in slip in person 2. Come to our school and submit the cheque in person or submit the cheque by post 【Cheque payable: "Peace Evangelical Centre Kindergarten (Tin Shui Wai)"]
	Our Hang Seng Bank Account Number: 259 496 305 001 Bank Account: PEACE E C K (TSW) *On the front of the bank-in slip: please write down applicant's name, applied session (whole day class/AM class), parent's contact number and note down "Submission of Year 2022-2023 Admission Fee" * If parents pay the fee at bank counters, our school will additionally collect HK\$30 for the administration fee	

III Admission Session and Quota: 53 students for whole day class and 37 students for AM class

IV Application for the “Registration Certificate for Kindergarten Admission”:

1. The Government have implemented “Free Quality Kindergarten Education Scheme” (hereafter referred to as “Scheme”) starting from the 2017/18 school year. Each child who can receive education in Hong Kong will only be issued a registration document and all Scheme-KGs can only admit students holding a valid registration document.
2. Parents are required to apply for the “Registration Certificate for Kindergarten Admission” (hereafter referred as “RC”) to EDB **from September to November 2021**. The “RC” will be open for applications in September 2021 and EDB will announce and upload the details of application onto EDB’s website (http://www.edb.gov.hk/k1-admission_tc) in due course. Upon receipt of the applications with all necessary information and documents provided, EDB will generally take six to eight weeks to complete processing of the applications and issue the “RC” to applicants who are eligible for receiving subsidy under the Scheme by post. If a student cannot obtain an “RC” as he/she can receive education in Hong Kong but is not eligible for receiving subsidy under the Scheme¹, EDB will then issue a “Kindergarten Admission Pass” (hereafter referred to as “AP”) to the student concerned for registration and admission to a Scheme-KG but the parents concerned are required to pay full school fees before deduction of subsidy under the Scheme as shown on the Fees Certificate of the KG to which the child is admitted.

V Admission Criteria:

1. Applicants with sibling(s) currently studying in the kindergarten/ has/have studied in the kindergarten will be given due priority consideration
 2. Children of the kindergarten staff will be given due priority consideration
 3. Applicants who live nearby the kindergarten will be given due priority consideration
 4. Parents with similar educational views as that of the kindergarten
 5. Interview performance
 6. Applicants from families in need will be given due priority consideration when applying for whole day classes
- * As the number of school places is limited, please understand that **not** all applicants fulfilling the priority consideration will be guaranteed a school place.
- * This year’s admission quota is 90 students (53 students for whole day class, 37 students for AM class)

VI Interview Arrangements:

1. Date: 5th November, 2021 (Fri) Time: 9:00a.m. to 4:30p.m.
2. Date: 6th November, 2021 (Sat) Time: 9:15a.m. to 12:30p.m.
3. Form: Face-to-face group interview
(Form of the interview may be changed in view of the epidemic. Our school would inform parents of the latest arrangements on whatsapp one week before the interview)
4. Only **one** adult could accompany his/her child for the interview
5. Arrangement for Non-Chinese Speaking Children
Please notify us during the submission of application form if translation service is required. We would arrange interpreter for parents and children or if necessary, parents could bring a relative or a friend who speaks English to our school for the interview. Should you have any enquiries, please contact Ms. Nicole Fuh at 2446 9277.
6. Support for Non-Chinese Speaking Children
We have support groups and individual learning service for non-Chinese speaking students.
7. Original birth certificate and original vaccination record **must be shown** for verification on the day of interview. Applicants who fail to provide the above documents would not be interviewed.

¹ Upon obtaining permission from the Director of Immigration, non-local children (such as children holding a form of recognizance, children whose parent(s) is/are holding a student visa, etc.) can receive education in Hong Kong but they are not eligible for subsidy under the Scheme.

VII Date of Announcement of Admission Results:

We will inform parents of the admission results on or before 17th December, 2021 by post.

VIII Registration Arrangements:

1. Successful applicants:

Date: 6th to 8th January, 2022 (“Centralised Registration Dates”)

Time: 8:00 a.m. to 9:45 a.m. and 2:00 p.m. to 3:00 p.m.

Location: Our kindergarten

Remark: Parents **must** submit the “RC” / “AP” to the kindergarten and submit the bank-in slip of the registration fee.

2. Applicants on waiting list: Our kindergarten will issue a notice and parents are requested to go to the kindergarten to complete the registration procedures within the specified period. Parents need to submit the original 2022/23 “RC” and pay the registration fee.
3. Please be reminded that if parents cannot submit the “RC”/ “AP” during registration, the kindergarten **may not be able to** complete registration for their child. Hence, parents are required to submit application for the registration document to EDB within the specified period.
4. The registration fee for 2022/23 **whole day class is HK\$1,570 / AM class is HK\$970**. If the child studies in our kindergarten, the registration fee paid will be refunded in the end of September 2022. Should parents decide to change school after registration, please notify our kindergarten in writing. The kindergarten will return the “RC” / “AP” but the registration fee will not be refunded. Upon obtaining the “RC” / “AP”, the kindergarten will no longer keep the school place for the child.

IX Enquiry:

Contact person: Ms. Nicole Fuh (Administrative Assistant)

Our telephone no.: 2446 9277